



**CWMBRAN
HIGH SCHOOL**

Learning Coach Policy



Learning Coach Policy

Cwmbran High School Learning Coach Policy is a statement of good practice for Coaching at KS4 and KS5. We have also introduced coaching at KS3 with a particular emphasis on FSM pupils.

Aim:

- To allow all pupils in KS4 and 5 the opportunity of a Learning Coach
- To operate in accordance of the 14-19 entitlement in Wales
- To ensure FSM pupils at KS3 have intervention strategies introduced to ensure that underperformance does not take place at KS4

THE ROLE OF THE LEARNING COACH:

1. To offer support and guidance to pupils aged 14 – 19
2. To develop and improve learning throughout KS4 and 5
3. To offer a series of meetings resolving issues with learning
4. To offer all pupils guidance in adopting new learning strategies.
5. To offer careers advice or arrange opportunities for careers advice
6. To act as a signpost to new avenues of appropriate advice and support
7. To work with FSM pupils at KS3 to ensure that underperformance does not continue into KS4

THE LEARNING COACH AT CWMBRAN HIGH SCHOOL:

As all pupils aged 14-19 are entitled to coaching, the opportunity to have a Learning Coach is advertised throughout the school.

Pupils are informed of how to refer via assemblies, their Head of Year (HoY) and their Form Tutor.

There are 2 types of Learning Coach at Cwmbran High School:

1. **After Hours Learning Coaches** – these LCs are LA employed, who are available between 3 – 5 pm daily for pupil to see on a 'drop-in' or 'booked in' bases. They will advise pupils on general skills required. Heads of Year or Heads of Department will refer pupils when required.
2. **Key Stage Learning Coaches** – we have 3 LCs employed during the school day, each with a main focus on a particular Key Stage i.e. KS3 (Years 7 – 9), KS4 (Years 10 & 11) and KS5 (6th Form). Although LCs have a Key Stage specific focus, they will also deal with issues at any other Key Stage, when required.

These LCs work with Heads of Departments, Heads of Years and ALENCo to ensure specific work or academic skills that need developing are completed with pupils.

LCs will look at pupil timetables and work with pupils without causing disruption to Core learning lessons.

There will be a specific focus on ensuring that Free School Meals (FSM) pupils meet their school targets. All LCs will be aware of FSM pupils in their Key Stage and will track pupil progress at each Progress Check. LCs will liaise with HoDs and HoYs to discuss strategies for FSM pupils, where appropriate.

MONITORING LEARNING COACHING AT CWMBRAN HIGH SCHOOL:

- All pupils at KS4 and 5 are offered a meeting with a LC
- All LCs and SLT lead, meet as a group every half-term to share information and good practice
- LCs update SLT lead once a pupil has completed coaching and another pupil is then assigned
- Pupils who have received coaching can and may return for further coaching if they wish
- The LC keeps a confidential record of the meetings, if a coach suspects that a pupil may be in any danger they inform the officer for safeguarding immediately and SLT are notified
- All pupils and staff complete an evaluation form once the coaching is complete
- LCs keep a record of all pupils who have received coaching
- FSM pupils at KS3 are offered a meeting with the LC
- There is a named SLT member to meet with LCs. This SLT member will scrutinize the LC records to analyse progress made.